



Canadian Nuclear Society Société Nucléaire Canadienne

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Exhibitors Information

CNS 31st Annual Conference 2010 May 24-27

Location: **Montréal Hilton Bonaventure Hotel**
900 de La Gauchetière West
Montréal, Quebec, H5A 1E4
Fontaine A&B

Exhibitor Booth Package includes:

Display-Space: **Size:** 10' wide x 8' deep, Pipe and Drape Booth (blue)

- 1 6' skirted table
- 8' high x 10' backwall drape
- 3' high x 8' sidewall drape
- 2 side chairs
- 1 waste basket
- Exhibit pre-set by Exhibit Services contractor*
- Two full conference registrations**
- Carpeted exhibition floor
- Conference Program Booklet recognition
- Attendee registration list
- Exhibitor recognition through a listing on the Conference's website; in Program Booklet and Abstract Book; on a Poster at the Conference; and a rolling recognition slide show.

*Order forms from GES CANADA (Clarkson-Conway Inc.), the Official Exhibit Services contractor, to follow.

The exhibits are located on the Conference level and in the area to be used for the Opening Reception, Student Wine and Cheese Reception, and the daily morning and afternoon Coffee Breaks.

Price: **\$3,300 (+ \$165.00 GST) per booth 10'x8'**

****Note: NEW for 2010** - Above price includes two full registrations that allows Exhibitors' Booth Attendants to participate in all Technical and Plenary Sessions, attendance at Reception, Breakfasts, Conference Luncheons, and "Night Out".

If an Exhibitor contributes \$15,000 or more (in combined value of booth space and sponsorship), they are entitled to a head table at the “Night Out Banquet” or one of the Conference Luncheons, (excluding the Awards Luncheon). Head tables (of 8) are expected to be filled by the Exhibitor. Additional guest single event tickets can be purchased for table guests that are not registered for the Conference.

On-line Registration for Booth Attendants

With each booth space purchased two full registrations are included (includes “Night Out”) and you are required to register your booth staff on-line **by April 15, 2010 via the registration link on the conference website: www.cns-snc.ca/conf2010**

Exhibit name badges will be provided only for the individuals who are registered and included on the Registration List.

Exhibitor Application Form

To reserve booth space for your company, please complete the attached Exhibitor Booth Application Form (attached or at the Conference website: www.cns-snc.ca/conf2010) and email to Anne Greve at ragreve@sympatico.ca. To be sure of your **space please submit your application early!**

Exhibition Space Allocation

Space allocation will be on a first-come, first-serve basis and acknowledged. Priority is given to returning exhibitors **until 29 January 2010**. If your application is received after that date, and a booth location preference has already been reserved, we will allocate an alternate space and you will be advised by email. Once all booth spaces have been assigned, we will confirm your booth number and submit our invoice with payment instructions. We will then ask you to register the names of the two exhibit staff on-line as outlined above.

Terms and Conditions

Payment in full is expected to be received no later than 30 days following invoicing. If payment has not been received within 30 days of invoicing your booth space is not considered guaranteed.

Method of Payment:

- by Credit Card AMEX / MasterCard / VISA or
- by cheque to the “Canadian Nuclear Society”

Cancellation and Refund Policy:

Refunds of payments made for booth space will only be granted if written notification of cancellation is submitted to the Canadian Nuclear Society before March 31, 2010. Refunds, less a processing fee of \$200, will be issued after the Conference. No refunds will be provided for cancellations received after March 31.

CNS does not assume liability for loss of, or damage to, display equipment.

Exhibit Services Contractor

GES CANADA (Clarkson-Conway Inc.) is the official supplier of all exhibit equipment and services. An Exhibitor Order Form for all related equipment and services, including electrical, A/V, Internet access will be provided to you separately together with the shipping instructions for shipping your conference materials to the Montréal Hilton Bonaventure Hotel.

Exhibition Set-Up and Tear-Down Schedule:

Exhibitor Set-Up: Monday 24 May 2010 – between noon and 3:00 p.m. only.
The exhibition needs to be ready for the Monday reception, which will take place in the exhibit area.

Exhibitor Tear-Down:

For those exhibitors that do not wish to attend the “night out”:

- **Wednesday, 26 May 2010 after 5:30 p.m** (or after 3:00 pm break)

or

For those exhibitors attending the “night out”:

- **Thursday, 27 May 2010 before 12:00 noon**

All exhibit materials to be packed up by 12:00 noon on Thursday

In response to previous year feedback on exhibit hours, the “Exhibition” component of the conference will conclude at 5:30pm on Wednesday, 26 May 2010. The “Night Out” festivities are planned for Wednesday evening, resulting in conference delegates being otherwise occupied after 5:30pm.

Exhibit Hours:

Monday 24 May 2010	3:00 pm – 9:30 pm (reception in the exhibit area)
Tuesday 25 May 2010	7:30 am – 9:30 pm
Wednesday 26 May 2010	7:30 am – 5:30 pm (after 5:30 Exhibits can be packed up and removed)
Thursday 27 May 2010	Exhibits closed

Hotel Accommodation

As per conference website. The conference has a block of rooms reserved at the Montréal Hilton Bonaventure Hotel. **Please reserve early.** Make your reservation directly with the hotel; the easiest way is via the room-reservation link on the Conference website www.cns-snc.ca/conf2010

Exhibitor Booth Sales and Inquiries: contact *Anne Greve* at ragreve@sympatico.ca
